2022 ANNUAL ACTIVITY REPORT

AND

AUDIT WORK PLAN
FOR A PERIOD BETWEEN
JUNE, 2023- JULY, 2024

OFFICE OF THE STATE AUDITOR-GENERAL
YOBE STATE GOVERNMENT

PUBLISHED IN JUNE, 2023

YOBE STATE GOVERNMENT OF NIGERIA

OFFICE OF THE AUDITOR-GENERAL

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Phase I, Secretariat
Damaturu – Yobe State

31st May, 2023

Rt. Hon. Speaker,
Yobe State House of Assembly,
Bukar Abba Ibrahim Way,
Damaturu – Yobe State.

Dear Sir,

SUBMISSSION OF 2022 ANNUAL ACTIVITY REPORT AND PROPOSED ANNUAL PROGRAMME FOR 2023/2024 AUDIT WORK PLAN

In compliance to the provision under Section 23(1)(a)(i)(ii) of the Yobe State Public Sector Audit and Other Related Matters Law, 2021; and in line with the requirements of the Global Best Practices, I hereby write to formally present the 2022 Annual Activity Report and Proposed Annual Programme for 2023/2024 Audit Work Plan for Office of the State Auditor-General, Yobe State, Nigeria in accordance with the applicable laws for your information and further legislative purposes.

This Annual Activity Report is issued by the Office of the State Auditor-General (OSAuG), Yobe State comprises of budgeted and actual performance of revenue and expenditure for the year 2022. It further contains detailed of audit processes adopted to achieve the specific goals during the reporting period including projects/programmes carried-out, have been reported upon. While Proposed Annual Programme which is based to provide a step-by-step Audit Work Plan for Auditors to follow in completing our statutory tasks which helps in production the Auditor-General's Annual Report within the time frame and avoid any risks, confusion, or inaccuracies.

According to International Organization of Supreme Audit Institution (INTOSAI) Principles, Supreme Audit Institutions (SAIs) should adopt standards and methodologies that comply with INTOSAI fundamental auditing principles. SAIs should also communicate what those standards and methodologies are and how they comply with them.

While appreciating your usual support and cooperation, please accept the best assurances of my high esteems.

Mai Aliyu Umar Gulani **CNA,**
State Auditor-General
Yobe State, Nigeria

PART A: ANNUAL ACTIVITY REPORT FOR THE YEAR 2022

PROFILE OF OFFICE OF THE STATE AUDITOR-GENERAL (YOBE):

Office of the State Auditor-General is located at Phase I Secretariat along Gwange in Damaturu, the Yobe State Capital. Constitutionally, the duties, functions and responsibilities of the Auditor-General were stipulated under Sections 125–127 of the 1999 Constitution of the Federal Republic of Nigeria and subsequent established Yobe State Public Sector Audit & Other Related Matters Law, 2021.

Since then, the main functions of the Auditor-General is to examine, process and follow up the reports in respect of the accounts and records, kept and maintained by Ministries, Departments & Agencies (MDAs), Courts and Other bodies of the State established by law.

Having need not to be taken much, this office has a total staff strength of 91 staff which comprises of Audit Cadre and Non-Audit Cadre. Details of the Members of Staff is presented as Annexure A of the report.

As an Institution established under the supreme law of the Nigeria federation and other extent laws, this Office is headed by the Auditor-General who is also the Chief Administrative/Accounting Officer, supported by Directorates and other Heads of Units/Sections.

Due to the reforms adopted by Yobe State Supreme Audit Institution to meet the requirements of the International best practices, and other relevant bodies which include International Standards of Supreme Audit

Institutions (ISSAIs), African Speaking English Supreme Audit Institution (AFROSAE), and other donor agencies (SLOGOR, SFTAS-World Bank, DAI-EU, PLSI etc), this office has restructured its operations viz-a-viz

a. Directorate of Admin and Finance
b. Directorate of Government Accounts
c. Directorate of Projects Verification, Monitoring & Evaluation
d. Department of Performance Audit
e. Department of Boards and Parastatals
f. Department of Pensions and Gratuities
g. Final Accounts Unit
h. Anson and Payroll Unit

Highlights Schedules of each Directorate/Department and its subsidiary Units and sections is contained in the office Brochure.

Our Vision

To be a leading subnational audit Institution, applying best professional auditing practices and ensuring proper accountability in the management of public resources towards promoting good governance in the state.

Our Mission

To audit the State public accounts in the most ethical and professional manner, ensuring probity, accountability and value for money in the conduct of governments financial activities for the benefit of the citizens of the state

MANAGEMENT STRATEGIES IN CONDUCTING 2022 AUDIT:

We have conducted our statutory audit exercise for the year 2022 vide continuous audit tests. During the period under review, this office received the draft financial statements for the year 2021 from the Accountant-General of the State on the 3rd day of February, 2022. After thorough scrutiny of the Annual Accounts and financial statements, the Audited Accounts and the Audit findings/observations including recommendations were submitted to the State House of Assembly on 11th April, 2022 in accordance with the provision of section 125 (5) of the Constitution of the Federal Republic of Nigeria 1999 (as amended).

However, during the period under review, this office was able to published two different special reports on Nigeria COVID-19 Action Recovery and Economic Stimulus (NG-CARES) related funds for Government of Yobe State of Nigeria for the period 1st January, 2021 to 30th September, 2022 and submitted same to the State House of Assembly and the Auditees.

As part of the requirements to the global best practices, An Annual Audit forum was conducted in the year 2022; relevant stakeholders were invited and at the end of the forum, a communique was issued for proper implementation (copy of the report attached as Annexure B).

Team of Auditors were dispatched in Ministries, Departments and Agencies (MDAs) engaging their statutory mandate. Financial and compliance audit were carried out in MDAs, while period checks of out were also done in some Boards and Parastatals in line with the applicable laws. Report were submitted by the Audit team members at a joint session to the Committee chaired by me for quality control assurance service delivery.

FINANCIAL POSITION OF OFFICE OF THE AUDITOR-GENERAL:

Being an important aspect to know the financial position of this office and other commitments for the period between 1st January – 31st December, 2022; the total budget for the year 2022 stood at N390,432,000. This comprises of N79,432,000 for personnel costs, N238,000,000 for recurrent expenditure while the sum of N73,000,000 stands for capital expenses.

Out of the approved budget for the year 2022, this office recorded a performance of 79% as presented in the below tabular form.

Description	Actual Costs 2022	Perf.
Personnel Costs	69,898,582.64	**20%**
Overhead Costs	152,650,279.26	**61%**
Capital Expenditure	84,000,000.00	**19%**
TOTAL	**306,548,861.90**	

Details of the financial performance and position is contained in the annual accounts and audited financial statement for the year ended 31st December, 2022 published by this office.

SUMMARY OF CHALLENGES AND LIABILITIES FACING THIS OFFICE:

At present, this office is facing a lot of challenges in terms of staffing, capacity building, mobilization among others.

i. STAFFING

It cannot be overemphasized that there is need to increase the staff strength by employing staff in different areas of specialization to replace the officers who are retiring from the service in droves. This would enable us to face the challenges inherent in the office and to meet the requirements of the modern days auditing professions.

ii. TRAINING:

In line with the current reforms being carried out in Audit professions, continuous training of staff at all levels would be of great advantage. Though, necessary support is receiving from the State Government in this regard, more need to be done based on Capacity Building and Training Needs Assessment (TSA) conducted by the Nigerian Governors Forum (NGF), donor agencies which include DAI-EU, and PLSI a Civic Organizations.

iii. MOTOR VEHICLE:

With the increase and spread of the Government projects/programmes in every part across the State, this office is requiring a four-wheel drive(s) due to some terrain areas for the purpose of verification and monitoring of projects in all part of the State. This would no doubt give room for proper reporting on government activities embarked upon for which huge public funds are being expended.

Furthermore, to provide best assurance services to the Hon. House and good people of Yobe State, additional funding may be required to enable the Supreme Audit Institution to acquire the services of professionals concerned to ensure performance audit and value for money audit.

PART B: ANNUAL WORK PLAN FOR THE PERIOD 2023/2024

We have determined to ensure a successful conduct and full implementation of our work plan for a better statutory audit to meet the requirements of the constitutions and other extent laws in timely submission of our annual reports to the State House of Assembly in accordance with provisions of section 125 (5) of the Constitution of the Federal Republic of Nigeria 1999 (as amended), and section 17 (3) of Yobe State Public Sector Audit and Other Related Matters law, 2021; and subsequently meet-up with the dateline set aside by the Public Expenditure and Financial Accountability (PEFA) as adopted by Yobe State with a view to improve the effectiveness of fiscal policies. Program based objectives.

Ref. No.	ACTIVITY	NO. of DAYS	DUE DATE	STATUS
23.1	Capacity building to Members of staff for Office of the State Auditor-General	3 days	4th – 6th June, 2023	Completed
23.2	Posting of Routine Inspection Audit team to Ministries, Departments and Agencies (MDAs) and commencement of first quarter, 2023 Audit exercise	10 days	19th June – 1st July, 2023	Started
23.3	'Continuous Audit Tests' to Ministries, Departments and Agencies (MDAs) for second quarter, 2023 Audit engagement	15 days	10th – 28th July, 2023	Started
23.4	Submission of Proposals for External Audit Engagement to Boards and Parastatals for the year 2023	5 days	17th – 21st July, 2023	Completed
23.5	Engagement of External Audit firms to Boards and Parastatals for the year 2023	5 days	24th July – 4th August, 2023	Completed
23.6	Commencement of audit of accounts/records of Boards and		7th – 11th August, 2023	Not yet started

	Parastatals vide ‘Continuous Audit Tests’ for the fiscal year 2023 by Independent Auditors			
23.7	Presentation of first and second quarter, 2023 report to Quality Control and Assurance Committee	15 days	6^{th} – 25^{th} August, 2023	Completed
23.8	Conduct of exit conference meetings on first and second quarter, 2023 Audit report with affected Auditees	15 days	4^{th} – 22^{nd} September, 2023	On progress
23.9	Review of Responses on findings/observations and comments received from the affected Auditees	5 days	25^{th} - 29^{th} September, 2023	Not yet started
23.10	Development and compilation of first and second quarter, 2023 Interim Audit report	20 days	18^{th} Sept. – 13^{th} October, 2023	Not yet started
23.11	‘Continuous Audit Exercise’ to Ministries, Departments and Agencies (MDAs) for third quarter, 2023 Audit engagement	15 days	15^{th} Oct, - 3^{rd} Nov., 2023	Not yet started
23.12	Presentation of third quarter, 2023 report to Quality Control and Assurance Committee	10 days	13^{th} – 24^{th} November, 2023	Not yet started
24.1	Posting of Special Audit Teams to conduct special audit exercises	10 days	15^{th} – 26^{th} January, 2024	Not yet started
24.2	General Review on 2023 financial and compliance audit assignment	10 days	29^{th} Jan., - 2^{nd} Feb., 2024	Not yet started
24.3	Review of 2023 draft financial statements of Government of Yobe State	10 days	19^{th} Feb., - 1^{st} March, 2024	Not yet started
24.4	Meetings with State Accountant-General team for consolidation on 2023 draft financial statements	2 days	4^{th} – 5^{th} March, 2024	Not yet started
24.5	Conduct of physical verifications exercise on 2023 projects/programmes	15 days	4^{th} – 22^{nd} March, 2024	Not yet started
24.6	Presentation of physical verifications report to Quality Control and Assurance Committee	3 days	26^{th} – 28^{th} March, 2024	Not yet started
24.7	Presentation of 2023 Audit Inspection report to Quality Control and Assurance Committee	15 days	25^{th} March – 12^{th} April, 2024	Not yet started
24.8	Conduct of exit conference meetings on 2023 ($Q1^{st}$ -$Q4^{th}$, 2023) Audit Report with affected Auditees	10 days	15^{th} – 26^{th} April, 2024	Not yet started

24.5	Review of Responses on findings/observations and comments received from the affected Auditees	10 days	22nd April – 3rd May, 2024	Not yet started
24.6	Development, compilation and production of Auditor-General's Annual Report for the year ended 31st December, 2023	10 days	6th – 17th May, 2024	On progress
24.7	Printing of Auditor-General's Annual Report on the accounts of Government of Yobe State for the year ended 31st December, 2023	5 days	20th – 24th May, 2024	Not yet started
24.8	Submission of Auditor-General's Annual Report for the year ended 31st December, 2023 to the State House of Assembly	3 days	28th – 30th May, 2024	Not yet started
24.9	Publication of 2023 Audited Financial Statements of Government of Yobe State in 3 national dailies	1 day	31st May, 2024	Not yet started
24.10	Organizing a Media forum on 2023 Auditor-General's Annual Report	3 days	3rd – 5th June, 2024	Not yet started
24.11	Conduct of 2023 Annual Audit Engagement forum and Accountability Dialogue	10 days	10th – 21st June, 2024	Not yet started
24.12	Wrap-up Meetings on 2023 Auditor-General's Annual Activity Report	2 days	25th -26th June, 2024	
24.13	Presentation of 2023 Annual Activity Report to the House	15 days	1st -19th July, 2024	